

## SPENDING PLAN TEMPLATE (Revised on 7/23/04)

This spreadsheet is used to calculate the total planned spending for the 12 month performance period of a contract.

"Planned spending" means the value of the work performed during the month. It is not necessarily the amount invoiced to BPA.

### Instructions:

Fill in estimated spending by month for the upcoming contract period. Adjust the column heading to begin when the contract does. Below are examples of contracts that start at two different times of the year.

#### **Contract A - Begins in October (Lines Up With BPA FY)**

Contract Period (October 1, 2004, to September 30, 2005)

PLANNED SPENDING BY MONTH

	Next 12 Months Beginning on October 1												Total
	October	November	December	January	February	March	April	May	June	July	August	September	
My Restoration Contract	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$60,800	\$66,500	\$88,000	\$345,300

#### **Contract B - Begins in November**

Contract Period (November 1, 2004, to October 31, 2005)

PLANNED SPENDING BY MONTH

	Next 12 Months Beginning on November 1												Total
	November	December	January	February	March	April	May	June	July	August	September	October	
Your Restoration Contract	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000	\$60,800	\$66,500	\$88,000	\$10,000	\$345,300